

Rolfe Public Library Board Meeting June 15, 2022

Board Members Present: Nancy, John, Sandy, Frankie

Librarian(s): Amy, Casandra

Nancy called the meeting to order.

The Board reviewed minutes from previous meeting on May 18, 2022. Sandy motioned to approve the minutes and Frankie seconded it. All in favor, none opposed. Motion carried.

Board reviewed the monthly Librarian's Report. Frankie motioned to approve the Librarian's Report and John seconded it. All in favor, none opposed. Motion carried.

Librarian's Report:

- 476 People visited the Library
- 179 print, 69 non-print
- 10 Rolfe requests to SILO, and 4 SILO requests to Rolfe
- 21 Meetings
- BRIDGES: 42 Audio, 7 eBooks, 0 magazines

Business:

- **New Board Member:** We are still in need of a new board member. It was decided to check with Julie Lancaster, Terri Ives, Pam Herrold, Mindy Wellick, Mary Wolcott, Ruth Agle, and Tori Leeper, to see if any of them would be interested. It was also decided that Amy would send a list of new books to Nancy to decide which book that the Board will purchase in honor of her years on the board.
- **5-Year Planning:** Amy updated the 5-Year Plan. Sandy motioned to approve the updates; Frankie seconded it. All in favor, none opposed. Motion carried. It was also noted that our next goal is quarterly adult craft nights, to be done by 2023.
- **Greater Rolfe Days:** The Board will set up for the book sale at 3:00 PM on Friday, June 8. Set up for the Coffee and Rolls will be at 8:30 AM on Saturday, July 9. Each board member and librarian will bring at least a dozen of something, rolls, bars, etc. It was decided at the last meeting that proceeds will go to the children's Summer Reading Program.
- **Library Policies:** There was nothing in policies already about where director reviews would be kept. So, it was added into both the Board of Trustees Policy and the Personnel Policy that director reviews would be kept in the employee file at City Hall. Frankie motioned to accept the changes to the policies; John seconded it. All in favor, none opposed. It was also noted that public librarians are not mandatory reporters.
- **Children's Programming Update:** The Summer Reading Program is going well. It started on June 1st, 13 kids participated in the Summer Reading Program kick off. High School student, Amber Jacobsma is helping Casandra with the Summer Reading Program. On June 8th, Casandra was ill, so Amber came in and read to the kids. The speaker and s'mores that had been planned for that day were rescheduled for the following Friday, June 10th at the Three Rivers Trail. 25 kids participated. Dayton from County Conservation spoke to the kids about proper camping etiquette. They then went on a scavenger hunt on the Trail. Afterwards they made a campfire and s'mores. Today, June 15th, we had a performer come in, Captain Kid (Toby KID Klauenberg from Ogden). He was a pirate and performed comedy and magic tricks for the kids. 16 kids participated.
- **Movie Licensing:** It was discussed as to whether or not we should renew/reinstate our movie license so we could do a family movie night or something. Amy said that she would look into that again. She also brought up that at her directors' roundtable meeting last month, one of the librarians had talked about getting a DiscoveryPlus app for their Smart TV or Amazon Fire Stick, and having an educational documentary night. Amy said that she would look into that as well.
- **Ladder:** Since we were under our yearly budget and the fiscal year is almost over, Sandy recommended that the library purchase their own ladder, in order to reach the high cupboards above the closets. She said that she had previously used the smaller ladder from the community center, but felt that perhaps the library should purchase its own taller and sturdier ladder. Sandy motioned for the

purchase of a ladder for the library; Frankie seconded it. All in favor, none opposed. Motion carried. Sandy said that she would go to CarQuest here in town and order one and have them bill the library.

Agenda for Next Meeting:

- Discuss new board member and the election of new officers.

Frankie motioned for meeting to be adjourned, John seconded. Motion carried. Next library board meeting will be on Wednesday, July 13th, 2022 at 5:00 PM.

Board Continuing Education:

Monday Morning Eye Opener - 2 in May and 2 in June