

Rolfe Public Library Board Meeting September 18, 2019

Board Members Present: Nancy, Rob, Sherri, Sandy, and Lori Librarians: Terri and Casandra

Nancy called the meeting to order. Minutes from the previous meeting had been emailed; Board review individually. Sherri made a motion to approve the minutes, Rob seconded, motion carried.

Librarian's Report:

- 850 people visited the library
- 134 books and 107 non-print items were checked out
- SILO – borrowed 7; loaned 6
- 4 meetings
- BRIDGES – 38 audio books, 19 eBooks, 1 magazine, no video movies
- Lori made a motion to accept the librarian's report; Sherri seconded; motion carried

Old Business:

- Technology Fair; which is now targeted for late March, early April, checking with PAC School Calendar on the best date, also trying to gather community input
- How to use BRIDGES, iPads, OPAC, Play-A-Ways and Brainfuse; Bonnie is willing to demo Bridges, may do online if at night
- Planning for Results/Five Year Strategic Plan current one expires August 2020, use Edge results
- Nancy requested a report of our current collection, this is in regard to weeding and adding three percent annually
- Discussed Insurance Policy, computer inventory and serial numbers needed, Sherri will keep a list with our policy

New Business:

- Nancy requested that all hours be "tracked" and used for the fiscal year, due to remaining balance for FY 2018/19.
- SRP 2020 slated for mid-July due to Fiscal Year ending in June 2020, Nancy encouraged Terri to check with other libraries
- Bonnie will be at our November 20th Board meeting
- It was noted per Nancy that Children's Programming budget should be increased
- Board motioned to not renew Movie License
- Levelor blinds to be priced and ordered from Menards
- Laminator will be available to patrons for a small fee
- iDrive was discussed and whether or not we need to continue with this back-up service
- Library CD's will renew automatically per United Bank of Iowa

Comments from Terri:

- "ALICE" training for citizens of Rolfe was discussed as there was some interest expressed from community members

Children's Programing:

- Last Famers Market of the season, September 26th
- Nancy suggested creating an Escape Room based on a children's book theme

Sherri motioned and meeting adjourned, next regular meeting October 16th, 5:00pm

Library Board Education:

Board members read the Monday Morning Eye Opener 12 min.; September 2x's & October 2x's

