

Rolfe Public Library Board Meeting ~~July 21, 2021~~ July, 27 2021

Board Members Present: Nancy, John, Frankie

Librarian(s): Amy

Nancy called the meeting to order.

Board reviewed minutes from previous meeting. John motioned to approve the minutes and Frankie seconded it. All in favor, none opposed. Motion carried.

Board reviewed the monthly Librarian's Report. Frankie motion to approve the Librarian's Report and John seconded it. All in favor, none opposed. Motion carried.

Librarian's Report:

- 557 People visited the Library
- 142 print, 104 non-print
- 15 Rolfe requests to SILO, and 4 SILO requests to Rolfe
- 28 Meetings
- BRIDGES: 57 Audio, 7 eBooks, 11 magazines

Business:

- Election of Officers – John nominated Nancy for president, Frankie seconded it. Nancy nominated John for vice-president, Frankie seconded it. Nancy nominated Sandy for secretary, John seconded it. All were in favor, none opposed. The new officers are as follows: Nancy as President, John as vice-president, and Sandy as secretary.
- Library Director – There was only one applicant for the position, Amy Haney. All were in favor of hiring Amy, none opposed. Her pay will continue at \$11.00 per hour, as long as she finishes her certification classes within three months. All were in favor, none opposed.
- Five Year Plan – Amy will create a survey about services and resources at the library for patrons to take, as well as a shorter Spanish version of the survey. Everyone is to look at their copies of the Edge Assessment and see which “no's” could/should turn into “yes's”. Nancy talked about possibly bringing in someone to talk about cyber-security. Frankie said perhaps she could look into doing a sort of Health/Wellness Fair, possibly quarterly. Nancy also mentioned that Amy could start doing a “Did You Know...” campaign on social media about services and resources at the library that people might not know that the library has or offers.
- ELS Grant – Casandra was not present, so her update is postponed until the August meeting. Then we will decide to either use the grant money or return it.
- New Board Member – Nancy said that the board needed to discuss either replacing Rob or changing the day of the board meeting so Rob could be present at the meetings. According to Library Policy, if a board member misses 6 consecutive meetings, they should be replaced. Rob has not been to a board

meeting since December, so he has missed 6 consecutive meetings, with this current meeting being the 7th. If the board does decide to replace him, his replacement would only have to be on the board for the remainder of his term (two years) rather than for a full six year term. The board discussed and decided to pursue a new board member. Sandy will talk to Phyllis Milligan and Marilee Kleespies about possibly joining the library board, and Amy will talk to Terry Ives. If these people do not wish to join the board, the board will discuss other options at a later date.

- Policy

- Behavior Policy

- H. – add “If the patron refuses to sign, librarian will make not of it on the signature line in lieu of the patron’s signature. The policy will still be enforced. If the patron wished to appeal being banned, they can request to go before the board of trustees at the next regular board meeting.”
 - John motioned to approve changes and Frankie seconded it. Motion carried.

- Unattended Children Policy

- Fifth bullet – remove “the behavior of” so that the sentence reads “Parents are legally responsible for their child’s behavior.”
 - John motioned to approve changes to this policy and Frankie seconded it. Motion carried.

- Sex Offender Policy

- Second paragraph – add “of” before “the Board of Trustees”.
 - Sixth paragraph – remove “of” before “this policy”.
 - John motioned to approve all changes to this policy and Frankie seconded it. Motion carried.

- Social Media and Website Policy

- John motioned to approve this policy as is and Frankie seconded it. Motion carried.

- Trust and Agency Account

- John motioned to approve this policy as is and Frankie seconded it. Motion carried.

- Statement Supporting the Freedom to Read Protection (H.R.I. 157)

- Change the statement to mirror the statement on the American Library Association’s website.
 - John motioned to approve this change and Frankie seconded it. Motion carried.

- Library Bill of Rights

- Change the Library Bill of Rights to mirror the version on the American Library Association’s website.
 - John motioned to approve this change and Frankie seconded it. Motion carried.

- Policies have all been reviewed. So, no more policies need to be reviewed at the next meeting.

Frankie motioned for meeting to be adjourned, John seconded. Motion carried. Next library board meeting will be August 18, 2021 at 5:00 PM.

Monday Morning Eye Opener - 2 in June, 2 in July.