

Rolfe Public Library Board Meeting April 17, 2019

Board Members Present: Nancy, Sherri, Lori and De

Librarians: Terri and Casandra

Nancy called the meeting to order. Minutes were reviewed individually. One correction: under Librarian's Report "closed 4 days . . . weather" needs deleted. De made a motion to approve the minutes, Sherri seconded, motion carried.

Librarian's Report:

- 787 people visited the library
- 87 books and 81 non-print items were checked out
- SILO – borrowed 5; loaned 1
- 25 meetings
- BRIDGES – 34 audio books, 14 EBooks, 2 magazines, no video movies
- Balance of \$6,409.59 in Special Donation account
- De made a motion to accept the librarian's report; Sherri seconded; motion carried

Old Business:

- Need to have our Technology Fair; How to use BRIDGES, iPads, OPAC, Play-A-Ways and Brainfuse; Bonnie is willing to demo Bridges, Terri will contact Atrium again about doing demo on OPAC
- Planning for Results/Five Year Strategic Plan current one expires August 2020, use Edge results
- Edge Results are on website, Nancy will review
- NW quote for two computers \$3,471.24; Nancy shared details; Window 10, Microsoft Office; \$900 service fee will be cut in half for us; De made a motion to purchase two new computers for the adult patrons, Sherri seconded, motion carried; computers cost will be split between account 001-410-6515 and 004-410-6507; Terri will order tomorrow
- Demco workstation \$189.99, keyboard drawer plus privacy; Terri will purchase tomorrow
- Items listed on the grant application need to be ordered, Terri will purchase tomorrow
- Apple says iPads do not need protection software, updates will handle it; received email address to apply for free product; asking for Mac Book Air
- Kelly, Northwest Communications, is checking on increasing our internet speed for free; Terri will contact her again, if there is a fee apply for E-rate next year
- A Brainfuse link will be added to our Website, Terri needs to learn more about it
- Terri will ask Parks and Rec Board if they would like the magnetic white board for the Community Center; if no then offer to other Libraries in the County
- 3600 Color Printer works will all computers except Librarian and #5; De will ask school what driver they are using
- Smart TV has been fastened to the top of the bookcase; Geri-fit has been using it; NW Communications has installed Dynamic TV for free, we now have Rolfe Announcements

Comments from Terri:

- Should we offer the adult iPad for checkout; Board will consider; Terri will create a policy using the policy on e-readers and a contract for patrons to sign
- Should we consider selling the Nook and Kindle as they are not being used; need to have them out sitting on the tables for patrons to see
- Doris Nielsen has a computer chair for sale; we will NOT be purchasing it
- Old VHS tapes moved to DVD; others have already been done; Board agreed these will be put on the book sale
- RBI has many cookbooks remaining would we mind having them in the Library to sell; Board agreed, need to see how much RBI wants; (4/24 \$5 each)

Friends of the Library:

- March 27th Millie Dewart, pictures from trip to Budapest and Prague, 13 people attended
- Corinne April 3rd, 11 people attended, made bugs using glass insulators
- Culinary Arts at the Community Center; Sunday, April 7, Darcy Maulsby, 21 people attended
- Starting May 8th Lexi, Extension Office, doing three programs on Wellness in Nutrition

Children's Programming:

- After-School program, Thursday, March 21, Ag in the Classroom with Corinne, 7 children attended.
- April 4, 3 children watched Dance of the Penguins on the Smart TV
- April 11, baked cookies for National Library Week, 3 children
- After-School program, Thursday, April 18
- Extension Office will provide "10 Dash" for our SRP
- Outer Space Odyssey Program by the Science Center July 24 at 10:30am

Board Member Term:

- De's term ends this June 30
- Terri will contact people and give us a list next meeting
- Lori reminded that she will NOT be Secretary next year

Meeting adjourned, next regular meeting May 15, 5:00pm.

Library Board Education:

Board members read the Monday Morning Eye Opener 20 min.; Mar. 2x's & Apr. 3x's