

Rolfe Public Library Board Meeting July 24, 2019

Board Members Present: Nancy, Rob, Sherri, Lori and Sandy Librarians: Terri and Casandra

Nancy called the meeting to order. Minutes from the previous meeting had been emailed; Board review individually. Sherri made a motion to approve the minutes, Lori seconded, motion carried.

Librarian's Report:

- 1,127 people visited the library
- 209 books and 106 non-print items were checked out
- SILO – borrowed 19; loaned 11
- 32 meetings
- BRIDGES – 31 audio books, 19 EBooks, 0 magazines, no video movies
- Lori made a motion to accept the librarian's report; Sherri seconded; motion carried

Old Business:

- Lori approved librarians report, Sherri seconded
- Need to have our Technology Fair; How to use BRIDGES, iPads, OPAC, Play-A-Ways and Brainfuse; Bonnie is willing to demo Bridges, may do online if at night; Bill from Atrium will be available in the Fall to do the demo on OPAC, Terri will talk to Bill to see if he still plans to come to Rolfe as he will be in Perry on September 19
- Planning for Results/Five Year Strategic Plan current one expires August 2020, use Edge results
- Board reviewed the policy for the iPad, Terri will remove the picture of the library so that all information and patron signature is on the front page
- Sandy Behrendsen term amendment to July 1, 2025
- Corrected Special Donation Acct # 004 to \$6,172.21
- Noted that funds still need to be spent for Pocahontas County Foundation Grant: DUPLO Blocks, LEGO Bases, VGA Adapter, DVD Player, extra table
- Nancy requested librarians report on "new additions" to our collection, this is in regard to weeding and adding three percent annually
- Reminder to publish pictures in the newspaper before September 15t, 2019

New Business:

- Discussed Insurance Policy, computer inventory and serial numbers needed
- Election of officers: Nancy - Pres, Sherri - V. Pres, Rob – Secretary, motioned made unanimous
- Northwest Communications charge of \$33.31 – What is this for?
- Lori will continue to be financial advisor until her term ends on July 1, 2020

Comments from Terri:

- Book sale amount amended to \$82.28
- Sheriff inquires about "ALICE" training for the Rolfe business community
- Board approves purchase of new computer desk
- Board approves payment to Ruth Agle for \$100.00 – payment dispersed as art supplies
- Board approves Escape Room training for Casandra
- Terri brings up the fact that the library cannot receive faxes, only send them
- Glenn Markley and Peg Kemna will pick up unsold books from book sale
- Question arises about old monitors, if city wants them or what is to be done with them Board agrees they are not allowed to be given to children without parent's approval
- Terri encouraged the Board to keep up our Continuing Education, she created a sheet to record our hours

Children's Programing:

- Approved pizza party for summer reading participants
- The Children continue to have a food stand on the Thursday's of Farmers Market; they will serve a drink and dessert, renamed to go with the SRP theme
- Outer Space Odyssey Program by the Science Center, July 24 at 10:30am

Election of new officers, current terms are:

Lori Pedersen	term expires July 1, 2020
Sherri Cahill, V. Pres	term expires July 1, 2021
Nancy Duitscher, President	term expires July 1, 2022
Rob Jackson, Secretary	term expires July 1, 2023
Sandy Behrendsen	term expires July 1, 2025

Meeting adjourned, next regular meeting August 21, 5:00pm.

Library Board Education:

Board members read the Monday Morning Eye Opener 12 min.; July 2x's & August 2x's