

## Rolfe Public Library Board Meeting October 16, 2019

Board Members Present: Nancy, Rob, Sherri and Lori Librarians: Terri and Casandra

Sherri called the meeting to order. Minutes from the previous meeting had been emailed; Board review individually. Lori made a motion to approve the minutes, Sherri seconded, motion carried.

### Librarian's Report:

- 842 people visited the library
- 164 books and 108 non-print items were checked out
- SILO – borrowed 4; loaned 9
- 18 Library sponsored meetings and 4 Non-Library sponsored meetings
- BRIDGES – 46 audio books, 12 eBooks, 0 magazine, no video movies
- Lori made a motion to accept the librarian's report; Sherri seconded; motion carried

### Old Business:

- Technology Fair; which is now targeted for late March, early April, checking with PAC School Calendar on the best date, also trying to gather community input
- How to use BRIDGES, iPads, OPAC, Play-A-Ways and Brainfuse; Bonnie is willing to demo Bridges, may do online if at night
- Planning for Results/Five Year Strategic Plan current one expires August 2020, use Edge results, will reach out to Bonnie McKewon
- Nancy requested a report of our current collection, this is in regard to weeding and adding three percent annually
- Discussed Insurance Policy, computer inventory and serial numbers needed, Sherri Wagner will keep a list with our policy
- SRP 2020 slated for mid-July due to Fiscal Year ending in June 2020, Nancy encouraged Terri to check with other libraries
- Bonnie McKewon will be at our November 20<sup>th</sup> Board meeting
- Levelor blinds to be priced and ordered from "anywhere"
- Library CD's will renew, with a 10-day notice period, per United Bank of Iowa

### New Business:

- Board approved Library Policy changes per Terri's recommendation, Sherri motioned to approve Policy changes and amend
- Discussed possible ideas for our Pocahontas Grant Foundation, new furniture and English as a second language program
- Names needed for new Library Board member

### Comments from Terri:

- State Library has launched a new delivery system available statewide
- New website class has been launched
- In-House checkouts can be tracked with Atrium
- Betsy Dahl-Gross will be at our Friends of the Library Annual meeting to answer any health questions and also take blood pressures, Terri and Casandra will provide treats

### Children's Programing:

- ISU Insect program confirmed for Summer Reading Program 2020
- Nancy suggested we ask the children for book ideas for our Escape Room based on a children's book theme

Sherri motioned and meeting adjourned, next regular meeting October 16th, 5:00pm

### Library Board Education:

Board members read the Monday Morning Eye Opener 12 min.; October 2x's & Novembr 2x's