

Rolfe Public Library Board Meeting August 18, 2021

Board Members Present: Nancy, Sandy, Frankie

Librarian(s): Amy, Casandra

Nancy called the meeting to order.

Board reviewed minutes from previous meeting. Nancy motioned to approve the minutes and Frankie seconded it. All in favor, none opposed. Motion carried.

Board reviewed the monthly Librarian's Report. Nancy motion to approve the Librarian's Report and Frankie seconded it. All in favor, none opposed. Motion carried.

Librarian's Report:

- 463 People visited the Library
- 101 print, 50 non-print
- 4 Rolfe requests to SILO, and 1 SILO requests to Rolfe
- 22 Meetings
- BRIDGES: 19 Audio, 12 eBooks, 1 magazines

Business:

- 5-Year Planning – Amy started the “Did You Know...” marketing campaign on Facebook and will start doing one in the newspaper as well. She is also working on a survey for the community to complete to help with the 5-Year Planning to see what other programs or services the community feels the library should offer
- ESL Grant – This project had been left up to Casandra. She was considering using Babbel or Rosetta Stone. The Board discussed and felt like there was very little interest in the community for an ESL program. Sandy motioned to return the grant money and reapply when there is a firm plan in place. Frankie seconded the motion. All in favor, none opposed. Motion carried.
- New Board Member – Since Rob has been absent from meetings since December the board was looking to replace him. Phillis Milligan is interested in being on the board. She is also on the Parks and Rec Board, and the Library Board was wondering if that would cause an issue with Phyllis being on two different boards. Amy checked in with Bonnie McKewon at the State Library and Bonnie replied that there would be no issue with Phyllis being on both the Parks and Rec Board and the Library Board. All board members were in favor to submit Phyllis Milligan's name to City Council for the position on the Library Board.
- Rolfe Oral History Project – Louise Shimon joined the Board meeting via Zoom. She shared some of her background information with the Library, and how money from Marion Gunderson's watercolors went to getting the Rolfe Newspapers digitized (the originals are in the basement of the Rolfe Bank. The Oral History Project started in 1981 with over 100 interviews done on audio cassettes. Donations were given to digitize the cassettes and put them onto CDs. The AIFF files of the Rolfe Oral History CDs were not compatible for putting them

onto the Advantage website. Louise and her grandson went through and converted all the files to MP3s. During the conversion they ran into some other problems, which resulted in Louise and her sister Clara going through all the MP3 files to make sure they are all in order and ready to go for Advantage to upload them onto the website. The total cost for the project would have been \$5,275.00 if the Advantage company had to convert the files, but since Louise and her grandson converted them, and Clara and Louise are making sure they are all in good order, the total cost will be \$2,700.00. Nancy told Louise that the board would discuss the project and the value to our patrons and the amount of money left in the trust. Louise said that she would get a hold of Jeff at Advantage and see if he could get some stats on the usage of the Advantage website for the old Rolfe Newspapers. After Louise left the Zoom meeting, the Board discussed their thoughts and agreed to discuss more when we have website stats available and make a final decision at the next Board meeting.

- Other Business – Casandra said that Lisa Zeman from the ISU Extension will be coming in on September 23rd after school for a children's learning program.

Frankie motioned for meeting to be adjourned, Sandy seconded. Motion carried. Next library board meeting will be September 15, 2021 at 5:00 PM.

Monday Morning Eye Opener - 2 in July, 2 in August.