

## Rolfe Public Library Board Meeting May 16, 2018

Board Members Present: Nancy, Sherri and Lori; De arrived later  
Librarians: Terri and Casandra

Nancy called the meeting to order. Minutes from the previous meeting had been emailed; reading of the minutes has been suspended. There is one correction; dry erase board should read dry erase board. Sherri made a motion to approve the minutes with this correction, Lori seconded, motion carried.

The Librarian's report was given 495 people visited the library; 101 books and 99 non-print items were checked out, and 9 meetings were held. We borrowed 7 books from the SILO program and loaned out 3. There were 28 audio book and 18 eBooks downloaded from Bridges. The balance of our special donation account is at \$2,704.59. This is after the new Librarian's computer, \$1,740.64, and the painting/work in the Children's area \$607.00. Lori made a motion to accept the librarian's monthly report, Sherri seconded, motion carried.

Terri commented that the Librarian's computer is working much faster. So things are running smoothly. Lori asked if the Library had received a notice from NW about increasing the internet speed as other NW customers have. Terri did not think that they did. With the increase speed NW is also increasing their fee; Terri will watch to see if anything changes.

Terri attended the "Roundtable" in Laurens on Tuesday, May 15th. Bonnie McKewon was the instructor. They talked about Human Resource Management. Terri felt that will all of our recent policy updates we were right on track with most things. Some Librarians commented that it is too hard for them to meet the State Standards. Our Library is up for renewal and must have our Tier Status filed by February 2019. We will need to start reviewing what Standards we are meeting and what needs to be addressed before the end of the year.

The sign-up sheet for the restroom has been working well. The children ask the Librarians for permission and the Librarians sign them up.

The sign up date for the Summer Reading Program will be Tuesday, June 5th. Casandra is concerned that she may not be able to attend as she will be having surgery and may still be recovering. After a brief discussion it was decided that Terri will contact Terri Ives to see if she could help fill in while Casandra is gone. If she is unavailable Terri will contact Amy and Madeline Nelson; and then Candice and Jane Brinkman. She will also see if Vonnie Pratt and Madeline would like to help out during the entire SMR for Silver Cord hours. The Blank Park Zoo will be here on June 8th, Fonziba Drums on June 16th and Corinne will host two events.

Northwest Communications came and re-set all of the printers, deleting all of the old printers from all of our computers. Lori questioned if they got the main desk printer to scan. They did not; Terri will contact Office Elements and see if they can do it remotely.

Corinne came on Wednesday, May 9th at 2:00pm. She taught 15 people about herbs and how to grow them. Everyone selected up to three herbs to have potted and took them home. The Friends served goodies. Corinne will return on Wednesday, June 6th at 2:00pm for a program on rock art.

Terri has been having the Library open at 9:00 on Saturday. She likes being able to do the mail on her way to work. We will continue to have the Library open from 9:00 – Noon for the rest of the summer.

De got quotes from Hobby Lobby on framing the Tiger and Lion print. The Tiger will cost \$155 plus tax and the Lion will cost \$130 plus tax. This quote is for regular glass, the non-glare glass is \$20 more for each. Casandra got a quote from Barb

McGee. She is from Peterson and was a good friend of Mona's. She will frame the Tiger for \$80 and the Lion for \$69. After a brief discussion Nancy made a motion to spend up to \$175 plus tax to have the Tiger and Lion prints framed by Barb McGee, Sherri seconded, motion carried. De has gotten the identification tags for all three prints from the PAC laser class; she is donating them to the library.

Lori spoke with Charles about the possibility of there being more of Marion's Watercolor Prints in Mona's gallery. Charles requested that an email be sent to him explaining the situation that he could forward to Troy. Lori and Terri tried to scan the back of one of the prints but the scanner would not work. Lori borrowed the print, scanned the back of it, and sent Terri an email that she then forwarded to Charles. Troy will be back the end of the month to finish the Estate sale so we will have to wait till then to see what happens.

De commented that the back patio area is in desperate need of repair. The lattice is too damaged to be painted; cost to replace in dark green will be \$15 for 2'x8' sheets and \$30 for 4'x8' sheets. Terri commented that is never gets used. The Board went out and viewed the structure. Some of the wooden posts are loose and all are very weathered. After a brief discussion Nancy made a motion to contact John Witt to remove the lattice and posts from the back patio, Sherri seconded, motion carried. Nancy made another motion to put the patio furniture for sale at \$25 to the first person showing interest, De seconded, motion carried.

Meeting adjourned, next regular meeting June 20th, 5:00pm.