

Rolfe Public Library Board Meeting April 25, 2018

Board Members Present: De, Nancy, Sherri, Mary and Lori
Librarians: Terri and Casandra

De called the meeting to order. Minutes from the previous meeting had been emailed; reading of the minutes has been suspended. Nancy made a motion to approve the minutes as emailed, Sherri seconded, motion carried.

The Librarian's report was given 638 people visited the library; 134 books and 94 non-print items were checked out, and 10 meetings were held. We borrowed 11 books from the SILO program and loaned out 5. There were 20 audio book and 10 eBooks downloaded from Bridges. The balance of our special donation account is at \$5,052.23. Our second half of the County funding was received, \$5,433.00. There has been some major repairs done to the men's restroom, our share (1/3) was \$341.66, there will be an additional cost from Seiler's. Nancy made a motion to accept the librarian's monthly report, Mary seconded, motion carried.

Eight children attended the After School Program on April 12th. They made rock art and planted herbs. This is the final one until next school year. This year's Summer Reading Program theme is "Libraries Rock". Casandra has set the date for sign up to be Tuesday, June 5th. The Blank Park Zoo will be here on June 8th at 3:00 pm and Fonziba Drums will be here on June 16th. The Zoo will cost us \$143 plus mileage and the Drums are being paid by the Pocahontas Co. grant; there may be a small fee that was not covered.

Greater Rolfe Days will be July 13 – 15th. We will host our book sale in the entrance on Saturday morning and set up Friday afternoon. The Friends have not decided if they will serve cinnamon rolls. After a brief discussion the Board agreed that if the Friends did not want to then we will. Lori will talk to Jenn about changing the wording on the GRD agenda, leaving the "hosted by" area blank.

Corinne came on Wednesday, April 11 at 2:00pm. She brought the supplies to make wind chimes made out of wine bottles. Seventeen people attended. The Friends served goodies. Corinne will return on Wednesday, May 9th at 2:00pm to teach us how to grow herbs.

With the post office closing before the Library opens Terri has been coming up in the morning to get things mailed out. Our Saturday morning hours are currently 9:30 – 12:30 and the post office closes at 9:00. So during the month of May Terri is going to have the Library open from 9:00 – Noon, that way she can come up at 8:30 and get the mail to the post office before they close. She will let us know how this works before we decide to officially change our hours.

Chris from the Pocahontas Co Sheriff's department came and talked to Terri and De about the ALICE training; Alert, Lockdown, Inform, Counter, Evacuate. He currently needs to renew his license to be able to present a training program. He will get back in touch with us in June. He suggested that we verbally invite other businesses and people that we think would benefit from the training.

The Librarian's computer was installed on April 17th; most of the files have been transferred. Some files may have been corrupted and may never be transferred. NW needs to return and do additional work. Terri has not noticed the lags that she was having with the old computer. The old computer will be available in the back librarian area for Casandra to use.

John Witt has removed the steps and dry erase board in the children's area. Perfect Touch came and painted the south and west walls on April 17th; the cost was \$567.00. Angela will return in a month to put up the wall mural. De repaired and painted the clock black. De will take the Tiger and Lion print to Hobby Lobby and get quotes on

framing them. When we were removing the book return top for painting it was noticed that the shoot does not have a flapper; it is just an open hole to the outside. It will need repaired. Also, the cabinet itself is metal and looks like rust is starting to appear. There is a wooden cabinet in the back librarian's area that fits, but will need to be modified to fit the shoot before we can move it.

We were granted \$300 to spend on a bright colored rug for the children's area. The Board has decided to wait until the mural is up before choosing which one to order.

It has been recommended that the lattice on the patio be replaced instead of painted. We will get pricing and see if John Witt can do the work.

The Board is considering spending a day visiting neighboring libraries to see what their "youth" areas look like. We could go to the Emmetsburg Public Library and IA Lakes College, Milford, Spirit Lake, etc. This would give us ideas for items that we could request on the Pocahontas Co Foundation grant.

De questioned if we should frame and hang one of the watercolor prints of Marion's. The Board agreed that it would be nice if one of the "town" type prints were hung in the area where the other city prints will be hung. We will decide which one at a later date. Lori mentioned that there may be more prints at Mona's gallery. She will speak with Charles about how to handle finding out, and seeing if they can be returned to us.

Meeting adjourned, next regular meeting May 16, 5:00pm.