

Rolfe Public Library Board Meeting March 21, 2018

Board Members Present: De, Nancy, Sherri, Mary and Lori
Librarians: Terri and Casandra

De called the meeting to order. Minutes from the previous meeting had been emailed; reading of the minutes has been suspended. De corrected that she did not talk to Sharalyn Hansen about banned citizen. Mary made a motion to approve the minutes as emailed with this correction, Sherri seconded, motion carried.

The Librarian's report was given 601 people visited the library; 96 books and 69 non-print items were checked out, and 11 meetings were held. We borrowed 10 books from the SILO program and loaned out 5. There were 20 audio book and 15 eBooks downloaded from Bridges. The balance of our special donation account is at \$5,052.23. The total cost for our background checks was \$90.00, everyone passed. Sherri made a motion to accept the librarian's monthly report, Mary seconded, motion carried.

Casandra hosted a Dr. Seuss birthday party on March 1st. Eleven children made Cat in the Hat hats and enjoyed snacks of bananas, strawberries and Oreo cookies. On March 15th Lisa and Corinne, along with special guest Hope Radke, came and talked about the soil in Iowa. Ten children and five adults planted grass seed in the shape of a potato head and enjoyed eating dirt cups.

Terri questioned again on what to do with the old Palimpsest booklets. They have been moved to the closet for now. After a brief discussion the Board agreed to put them on our book sale during GRD.

Terri commented that she has sent in the Enrich Iowa agreement for our FY19. We will continue to participate in their programs; Direct State Aid, Open Access, and Interlibrary Loan Reimbursement for Public Libraries.

National Library Week is April 8 – 14. The theme this year is Libraries Lead. Terri has asked the Friends if they would have an afternoon social. Corinne will come on Wednesday, April 11 at 2:00pm to host an adult craft; wind chimes made out of wine bottles. Terri has made posters to hang up around town to advertise. Lori questioned if we needed to sign up so there would be enough supplies. Terri will contact Corinne to find out if that is needed.

Terri questioned if we could host a training session from a police officer on how to handle a person who may come into our library with a weapon, Alice Training. It was something she learned during her PLM class. After a brief discussion the Board agreed that Terri should see if our County Sheriff's Department does anything like this and review next month.

Terri has been busy weeding and relocating some of our books. Madeline Nelson has been coming in and helping move the books for her Silver Cord hours.

Terri commented that she has been having trouble with three student patrons. They have been very disrespectful and have been using foul language. She had to ask them to leave the library. De reminded Terri to fill out the behavior form to document it.

De commented that last weekend when the bathrooms were cleaned there was a terrible smell in the boy's bathroom. Someone had urinated in the garbage can. This is getting to be a reoccurring problem often there is urine on the floor and walls. The cleaning staff is quite upset. The Board agreed to start having the students sign out to use the restroom like they do at school. Mary will make a sign to hang on the door leading to the bathroom hallway.

The Librarian's computer has been ordered, \$1,740.64, it will have 8 GB as NW thought this would be plenty. The new computer will be much smaller than the old one and will be placed either under or on the Librarian's desk instead of back in the corner

by the filing cabinets. NW will transfer everything from our current computer into the new one so the Library will need to be closed that day.

Angela Helleseeth; The Perfect Touch; came and looked at our Children's area. She recommended a color and suggested where the mural and pictures should be hung. She also suggested that we paint from corner to corner on the South and West walls instead of just the Children's area. She gave us a bid of \$800 to paint, repair cracks, etc. and \$200 to put up the 8x10 mural. She said her crew of four should be able to paint it all in one day, and then she would come back in a month, after the paint has cured, to do the mural. She waived the consultation fee as we agreed to meet while she was already in town. The foundation grant money will not cover any labor only the paint. Mary made a motion to use our special donation money to have Angela from Perfect Touch come and paint, etc. the south and west walls and put up the mural, Nancy seconded, motion carried.

De wonders what we should be doing with the remaining Gunderson prints. We have them out, but they are not very visible, some of them already have the matting and only need to be framed. The Board agreed that we will make them more visible during our book sale and see if more can be sold.

Meeting adjourned, next regular meeting April 18, 5:00pm.