

Rolfe Public Library Board Meeting February 16, 2022

Board Members Present: Nancy, Sandy, John, Frankie
Librarian(s): Amy, Casandra

Nancy called the meeting to order.

The Board reviewed minutes from previous meeting on January 19, 2022. John motioned to approve the minutes and Sandy seconded it. All in favor, none opposed. Motion carried.

Board reviewed the monthly Librarian's Report for February. Sandy motioned to approve the Librarian's Report and Frankie seconded it. All in favor, none opposed. Motion carried.

February Librarian's Report:

- 334 People visited the Library
- 69 print, 93 non-print
- 11 Rolfe requests to SILO, and 4 SILO requests to Rolfe
- 12 Meetings
- BRIDGES: 48 Audio, 16 eBooks, 8 magazines

Business:

- **5-Year Plan:** Amy made changes to the 5-Year Plan. Frankie moved to approve the 5-Year Plan, John seconded it. All in favor, none opposed. Motion carried. Since Goal #1 was met, Nancy suggested to start thinking of a new goal to replace this goal and to continue to do so every time another goal is met. Casandra suggested continuing on with the Health & Wellness for the new goal, such as a healthy eating program. Frankie asked if it was possible to use the Community Center for the next Health & Wellness Check-Up, with healthy snack and perhaps bring in a dietician to speak. Casandra suggested instead of having people come to the library for the Wellness Check-Up to go to them, at like the Co-op or Pronto.
- **New Board Member/Bylaws Update:** New board member, Marilee Kleespies was approved by City Council at their last meeting. The third Wednesday of the month does not work for Marilee to attend the meetings, so it was discussed what date to change the meetings to. The second Wednesday and the fourth Wednesday were both discussed as options. Other days of the week were discussed. John motioned to change the bylaws to have the board meetings being held on the second Wednesday of the month. Frankie seconded the motion. All were in favor, none opposed. Motion carried.
- **Accreditation:** Amy completed the online Accreditation Application. She just needs to upload the newly approved 5-Year Plan and send in the signature sheet by February 28th. Amy's only concern was that not enough books were withdrawn or added to the collection during FY20, due to Casandra being ill and on medical leave. Amy thinks that it will be okay, but she just wanted to let the board know about her concerns on the issue.
- **Librarian:** Last month Amy had asked for an increase in pay, the board wanted to make sure there was enough money in the budget before agreeing to the increase. Casandra noted that other part-time city workers pay had been increased to \$15 per hour at the last City Council Meeting. The board agreed that Amy should be paid as much as other part-time city workers. Frankie moved to increase Amy's pay to \$15 per hour effective March 1st, 2022. Sandy seconded it. All in favor, none opposed. Motion carried.
- **County Supervisor's Meeting:** Amy informed the board that the county librarians asked for a 5% increase, but that the county supervisors denied their request for an increase. Glenda of Laurens drafted a letter to the supervisors to reconsider their denial, and the

Laurens Library Board motioned to have her sent the supervisors the letter in an email and to sign the board members' names as well. The reply Glenda received from supervisor chairman Louis Stauter is that the libraries should be thankful that their budget remained the same and was not cut. Amy spoke with supervisor Jeff Ives about the libraries budget. He informed her that some of the supervisors felt that the libraries were being overfunded and that there were too many libraries in Pocahontas County. He also said that there was nothing more that could be done this year.

- **Children's Programming Update:** Casandra thanked Amy for all of her assistance during her absence from the library. She asked the board how often they wanted her to do children's programs. In the past, she did children's programs on a weekly basis on Thursday afternoons. There was no specific number of programs needed for accreditation, just that there are children's programs and that there is a children's summer reading program. The board decided that Casandra should do at least two programs a month, one after school on a weekday and one on a Saturday morning. On February 10th, James came in and taught the kids about otters. There were 10 kids and 1 adult in attendance. There are several future dates with James in the upcoming months.

Sandy motioned for meeting to be adjourned, Frankie seconded. Motion carried.

Next library board meeting will be on the second Wednesday of the month, March 9th, 2022 at 5:00 PM.

Board Continuing Education:

Monday Morning Eye Opener - 3 in January and 2 in February